

Documents for Debt Advice Interview Checklist

Income Proof

3 months bank statements	
3 months Pay slips	
Benefits proof of awards letter	
Proof of pension	
Proof of income from non-dependent or lodger	
Proof of any self-employed income	
Proof of any other income	

Expenditure Proof

Rental / tenancy agreement or proof of rent payments	
Mortgage details - balance owed / proof of repayments	
Details of any arrears on mortgage or rent	
Details of any secured loans on the property	
Rates bill or proof of rates payments	

Other Documents

Completed budget template	
Completed list of creditors template	
Copies of any creditor statements	
Copies of any court letters	
Proof of any savings / assets	
Car details – age, make & model	
Photographic identification – e.g. driving license / passport	